

**London Borough of Hillingdon Pension Fund - Pensions Committee agenda plan**

	Frequency	Last review	Sep-24	Dec-24	Mar-25
<b>Governance</b>					
Business Plan & Budget	Annual				
Business Plan & Budget - Update on progress/outturn	Quarterly			Y	Y
Annual Report and Accounts Draft - unaudited	Annual			Y	
External audit plan	Annual				
External audit results report	Annual				
Internal audit - outcomes	As required				
Local Pensions Board Operating Procedures	Every 3 years	Nov-21			
Local Pensions Board - Annual Report	Annual				Y
Compliance with Pensions Regulator Code of Practice	Annual				Y
Benchmarking - Investment; Admin; Funding (Section 13)	Various				
CTI	Annual				
Procurement of services	As required				
Governance Update	Quarterly		Y	Y	Y
Risk register	Quarterly		Y	Y	Y
<b>Policies</b>					
Governance Policy & Compliance Statement inc Governance					
Compliance Statement		Dec-23			
Conflicts of Interests Policy		Mar-23			
Risk Management Policy		Mar-22			Y
Procedure for Reporting Breaches of the Law		Oct-21	Y		
Funding Strategy Statement		Mar-23			
Investment Strategy Statement	At least every	Dec-23			
Responsible Investment Policy	3 years	Mar-23			
Training Policy		Dec-23			
Pensions Administration Strategy		Sep-21			
Scheme pays policy		Dec-23			
Internal Disputes Resolution Procedure (IDRP) Employees Guide		Oct-22			
Communications Policy		Sep-21	Y		
Discretions Policy		Jun-22			
<b>Pensions Administration</b>					
Pensions Administration Performance	Quarterly		Y	Y	Y
Breaches, Complaints and Appeals	Annually				
Data Quality Improvement Plan??	Ad-hoc				
<b>Funding</b>					
Actuarial Valuation	Every 3 years	Mar-23			
<b>Investment</b>					
Review of Investment Strategy	Every 3 years	Jun-23			
Investment update and manager review	Quarterly		Y	Y	Y
Responsible Investment Update	Quarterly		Y	Y	Y
Stewardship Code	as required	Mar-23			
Climate Risk Dashboard (TCFD)	Every 3 years	Mar-22			